



Uttlesford District Council

Chief Executive: Dawn French

Council

Date: Tuesday, 10th April, 2018

Time: 7.30 pm

Venue: Council Chamber - Uttlesford District Council, Council Offices, London Road, Saffron Walden, CB11 4ER

Chairman: Councillor G Sell

Members: Councillors A Anjum, K Artus, H Asker, G Barker, S Barker, R Chambers, J Davey, P Davies, A Dean, P Fairhurst, T Farthing, M Felton, M Foley, J Freeman, R Freeman, A Gerard, T Goddard, J Gordon, N Hargreaves, S Harris, E Hicks, S Howell, D Jones, T Knight, G LeCount, P Lees, M Lemon, B Light, J Lodge, J Loughlin, A Mills, S Morris, E Oliver, V Ranger, J Redfern, H Rolfe, H Ryles and L Wells (Vice-Chair)

Public Speaking

At the start of the meeting there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given notice by 12 noon two working days before the meeting.

AGENDA PART 1

Open to Public and Press

1 Apologies for Absence and Declarations of Interest

To receive any apologies and declarations of interest.

2 Minutes of the previous meeting

5 - 26

To receive the minutes of the meeting held on 22 February 2018.

3 Chairman's Announcements

To receive any announcements from the Chairman.

4 Reports from the Leader and Members of the Executive

To receive matters of report from the Leader and members of the Executive.

5 Questions to the Leader, Members of the Executive and Committee Chairmen (up to 15 minutes)

To receive any questions from members for the Executive and committee chairmen.

6 Matters received about joint arrangements and external organisations

To consider any matters received concerning joint arrangements and external organisations.

7 Governance, Audit and Performance Committee Annual Report 2017/18 27 - 30

To receive the annual report of the Governance, Audit and Performance Committee. The report will be presented by Councillor Oliver.

8 Scrutiny Committee Annual Report 2017/18 31 - 34

To receive the annual report of the Scrutiny Committee presented by Councillor Dean.

9 Notice of motion received from Councillors Howell and Loughlin - Sky Lanterns and Helium Balloons 35 - 36

To consider the following motion received on notice from Councillors Howell and Loughlin regarding sky lanterns and helium balloons:

1. “To support a ban on the release of sky lanterns and helium balloons.
2. To review the terms under which Council land and premises are let to the public with a view to prohibiting their release;
3. To write to Town and Parish Councils and event venues in Uttlesford highlighting the risks and urging them to introduce voluntary bans;
4. To write to Uttlesford’s MP urging action at a national level.
5. To display publicity in Council premises raising awareness of the risks posed.
6. To treat reports of release of sky lanterns and helium balloons as potential littering offences.”

Please note the additional text submitted in support of the motion as set out in the attached document.

10 Notice of motion received from Councillor Light - Stansted Airport planning application process

“This Council is committed to an objective, transparent and democratic process in planning. It must allow residents, councillors and all interested parties sufficient time and ample opportunities to be heard and to fully discuss and understand the implications of the current Stansted Airport planning application for extending its capacity.

The Council requests officers to review as soon as possible the process and timetable and to inform the Council and public of key milestones in the evaluation process that will ensure the above principles are met before the application is submitted to the Planning Committee for determination.”

11 Any other business considered to be urgent

To consider any business not listed on the agenda the Chairman determines should be considered as a matter of urgency.

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Cabinet or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.uttlesford.gov.uk. For background papers in relation to this meeting please contact committee@uttlesford.gov.uk or phone 01799 510433/369.

Members of the public and representatives of parish and town councils are permitted to speak or ask questions at any of these meetings. You will need to register with the Democratic Services Officer by midday two working days before the meeting.

The agenda is split into two parts. Most of the business is dealt with in Part I which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

Agenda and Minutes are available in alternative formats and/or languages. For more information please call 01799 510510.

Facilities for people with disabilities

The Council Offices has facilities for wheelchair users, including lifts and toilets. The Council Chamber has an induction loop so that those who have hearing difficulties can hear the debate.

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact committee@uttlesford.gov.uk or phone 01799 510430/433 as soon as possible prior to the meeting.

Fire/emergency evacuation procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

For information about this meeting please contact Democratic Services

Telephone: 01799 510433, 510369 or 510548

Email: Committee@uttlesford.gov.uk

General Enquiries

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